

**Minutes of Meeting
Board of Directors
Denton County Fresh Water Supply District No. 6
April 21, 2020**

The Board of Directors ("Board") of Denton County Fresh Water Supply District No. 6 ("District") met in regular session, open to the public, on Tuesday, April 21, 2020, at 6:00 p.m., via telephonic conferencing, for which notice was given pursuant to Chapter 551, Texas Government Code, Chapters 49 and 51, Texas Water Code, and action taken by the Governor of the State of Texas under Section 418.016, Texas Government Code.

The roll was called of the duly appointed members of the Board, to wit:

Sheldon Gilbert	President
Max Miller	Vice President
Donna Robichaux	Secretary
Jim VanVickle	Treasurer
Ross Ferguson	Assistant Secretary

All members of the Board were present for the meeting and participating by telephone, thus constituting a quorum. Also attending the telephonic meeting were the following: Mr. Richard Harned, District Controller; Mr. Kevin Mercer, General Manager; Mr. Kevin Carter, a District resident, and Mr. Jonathan H. Finke of Crawford & Jordan LLP.

1. The Board first considered declaration of emergency under Chapter 551, Texas Government Code (Texas Open Meetings Act) pursuant to the provisions of Section 551.125, Texas Government Code, and action by the Governor of the State of Texas taken in accordance with Section 418.016, Texas Government Code to allow meeting be held by video and telephonic conference call. After discussion, upon motion made by Director VanVickle, seconded by Director Gilbert, and unanimously carried, the Board declared emergency and proceeded with holding meeting by participation in telephonic conference call.
2. The President called the meeting to Order at 6:07 p.m.
3. Due to the telephonic nature of the meeting, the Pledge of Allegiance to the flags of the United States of America and State of Texas, respectively, were deferred.
4. Consideration was first given to public comments. After noting that there were no members of the public participating in the meeting that desired speak, and upon motion made by Director Miller, seconded by Director Ferguson and carried unanimously, the President closed the public comment session of the meeting.
5. Consideration was next given to the Consent Agenda Items.

Consideration was next given to the approval of the minutes of the March 17, 2020, Board of Directors Meeting. After discussion on the Minutes of the March 17, 2020, Board of Directors Meeting, Director Gilbert moved that said minutes, be approved as written. Director Robichaux seconded said motion, which carried unanimously.

Consideration was next given to the review and approval of the General Manager's Report, as presented by Mr. Mercer, a copy of which is attached hereto as Exhibit "A". In that regard, Mr. Mercer reported to the Board concerning the status of the District's pending projects, and pointed out the District's low water accountability rate. He next reported to the Board that there were 12 confirmed cases of COVID-19 in Lantana, noting that 3 of them were visitors. Mr. Mercer briefly reviewed with the Board the procedures that had been implemented for COVID-19. After discussion on the matter, Director Gilbert moved that the General Manager's Report be approved, as presented. Director Robichaux seconded said motion, which carried unanimously.

6. Consideration was next given to the review and acceptance of Lantana Community Association ("LCA") Report. In that regard, it was noted that Mr. Norton was not in attendance, but Mr. Mercer reported to the Board that there had been deep cleanings at the Lantana fitness facilities in light of the COVID-19 pandemic. After discussion, the President noted that no formal Board action was required at this time.
7. Consideration was next given to review and acceptance of engineer's report. In Mr. Carlson's absence, Mr. Mercer presented and reviewed with the Board the Engineering Report. Mr. Mercer presented and reviewed with the Board a bid tab for the award of contract for pavement repair within Lantana, advising that 13 bids had been received with the lowest bidder being CI Pavement with a bid in the amount of \$142,885.14. He reported that Huitt-Zollars, Inc. had not worked with CI Pavement before, so advised that it was Mr. Carlson's recommendation that the Board award the contract to CI Pavement, subject to further vetting of the company. After discussion on the matter, Director Ferguson moved that the Board table this matter until the next meeting. Director Miller seconded said motion, which carried unanimously.
8. Consideration was next given to review and approval of Controller's Report, including budget comparison report, status of investments, and payment of bills, as presented by Mr. Harned, a copy of which is attached hereto as Exhibit "B". After review of the Controller's Report, Director Gilbert moved that the Board approve said Controller's Report, as presented by Mr. Harned, and authorize payment of checks, as specified in said Report. Director VanVickle seconded said motion, which carried unanimously.
9. Consideration was next given to review and adoption of Resolution Allowing District Treasurer to Sign District Disbursements. In that regard, Mr. Finke reported to the Board that Section 49.151(b), Texas Water Code, provides that the Board of Directors (the "Board") of the District may by resolution allow, among others, the Treasurer of the District to sign disbursements of District moneys and that due to the COVID-19 outbreak, it was possible to allow the Treasurer of the District to sign District disbursements made by written check, subject to approval of any such disbursement by a majority of the Board. After discussion on the matter, Director Gilbert moved that the Board approve adoption of such Resolution Allowing District Treasurer to Sign District Reimbursements, a copy of which is attached hereto as Exhibit "C". Director VanVickle seconded said motion, which carried unanimously.
10. Consideration was next given to the review and acceptance of the tax assessor-collector's report, a copy of which is attached hereto as Exhibit "D". In that regard, Mr. Harned presented said report to the Board. He reported that as of March 31, 2020, the collection rate of the

District's 2019 tax levy was at 98.28%. After discussion on the matter, Director Miller moved that the Board approve the tax assessor-collector's report as presented. Director VanVickle seconded said motion, which carried unanimously.

11. Consideration was next given to status of installation of playground equipment in Mustang Park, and the taking of any action in connection therewith. In that regard, Mr. Mercer presented and reviewed with the Board the Board's decision to proceed with the approval of Option #1 and the best method to accomplish the removal of the old playground equipment and the installation of the new playground equipment. After discussion on the matter, Director Ferguson moved that the Board approve Option #1, with the removal of the old playground equipment to take place now, and the installation of the new playground equipment to occur once the COVID-19 pandemic has subsided. Director VanVickle seconded said motion, which carried unanimously.
12. Consideration was next given to discussions regarding a dedicated sheriff's deputy for Lantana. In that regard, Director Gilbert reported to the Board that due to the COVID-19 pandemic, and the upcoming November election, he felt the District should hold off on taking any action with regard to a dedicated sheriff's deputy to allow more time to determine the impact the COVID-19 pandemic may have on the District operations and financial position. After discussion on the matter, the President noted that no formal Board action was required at this time.
13. Consideration was next given to proposals relative to the renewal of the District's general liability, umbrella liability, property, boiler and machinery, director and officer liability and pollution liability insurance coverage, a copy of which is attached hereto as Exhibit "E". Mr. Finke reviewed such proposals with the Board. After discussion on the matter, Director Miller moved that the Board approve such proposals as presented. Director VanVickle seconded said motion, which carried unanimously.
14. Consideration was next given to authorizing preparation of a draft 2020 Consumer Confidence Report. After discussion on the matter, Director Miller moved that the Board authorize Mr. Mercer to proceed with preparation of a draft 2020 Consumer Confidence Report. Director Robichaux seconded said motion, which carried unanimously.
15. The Board next deferred consideration of review and approval of Agreement For Services of Assessor Collector Concerning Texas Tax Code Section 26.17 and 26.18 between District and Utility Tax Service, LLC.
16. Consideration was next given to status of correspondence submitted to Denton County Development District No. 4 ("No. 4") regarding proposed grant application from the District and Denton County Fresh Water Supply District No. 6 for improvements along the Hike and Bike Trail, and the taking of any action necessary or appropriate in connection therewith. In that regard, Mr. Finke reported that currently no meeting was scheduled for the No. 4 Board. After discussion on the matter, the President noted that no formal Board action was necessary at this time.
17. Consideration was next given to status of correspondence submitted to County Commissioner Edmondson, Precinct No. 4 regarding status of appointment of directors the Board of Denton County Development District No. 4. In that regard, Mr. Finke reported to the Board that he

had nothing new to report on this matter, as it was on hold due to the COVID-19 crisis. After discussion, the President noted that no formal Board action was necessary at this time.

18. The Board next deferred consideration of Executive Session pursuant to Sections 551.071, 551.072, 551.074, and 551.076, Texas Government Code, to consult with attorney; deliberate regarding real property; review personnel matters; and consider security devices.
19. The Board next considered establishing future agenda items. It was noted that there were no new items to add at this time.

Mr. Mercer then reported to the Board as to the measures being taken by District Staff at the District Office to insure the safety of the employees and residents during the COVID-19 pandemic.

20. There being no further business to come before the Board, upon motion duly made by Director Miller and seconded by Director VanVickle, the meeting was adjourned at 7:10 p.m.

Secretary/Assistant Secretary