

**Minutes of Meeting
Board of Directors
Denton County Fresh Water Supply District No. 6
February 23, 2021**

The Board of Directors ("Board") of Denton County Fresh Water Supply District No. 6 ("District") met in special session, open to the public, on Tuesday, February 23, 2021, at 6:00 p.m., via video/audio conferencing, for which notice was given pursuant to Chapter 551, Texas Government Code, Chapters 49 and 51, Texas Water Code, and action taken by the Governor of the State of Texas under Section 418.016, Texas Government Code.

The roll was called of the members of the Board, to wit:

Sheldon Gilbert	President
Ross Ferguson	Vice President
Donna Robichaux	Secretary
Jim VanVickle	Treasurer
Max Miller	Assistant Secretary

All members of the Board were present for the meeting either via video or audio conference, thus constituting a quorum. Also attending the meeting via either video or audio conference were the following: Mr. Richard Harned, District Controller; Mr. Kevin Mercer, General Manager; Mr. Ryan Adkins of Triton Consulting Group; Mr. Mark Norton of the Lantana Community Association ("LCA"); and Mr. Jonathan H. Finke of Crawford & Jordan LLP.

1. The President called the meeting to Order at 6:16 p.m.
2. Consideration was next given to public comments. After noting that there were no members of the public participating in the meeting desiring to speak, and upon motion made by Director Miller, seconded by Director VanVickle and carried unanimously, the President closed the public comment session of the meeting.
3. Consideration was next given to the Consent Agenda Items.

Consideration was next given to the approval of the minutes of the January 19, 2021, Board of Directors Meeting. After discussion on the matter, Director Ferguson moved that the minutes of the January 19, 2021, Board of Directors Meeting be approved as written. Director Miller seconded the motion, which carried unanimously.

Consideration was next given to the review and approval of the General Manager's Report, as presented by Mr. Mercer. In that regard, Mr. Mercer presented and reviewed with the Board said report.

Director Gilbert queried Mr. Mercer regarding plats on commercial property. Director Miller queries Mr. Mercer regarding notice to residents in case of inclement weather and whether or not they should put up door hangers. Director Ferguson queries the possibility of notice being put on website in case of emergency. Director Gilbert wants the Board to hold an emergency

meeting in the future when such disasters arise, and indicated that the Public Safety Committee will be preparing an Emergency Response Plan. After discussion on the matter, Director Ferguson moved that the Board authorize preparation of an emergency response plan with the public safety committee. Director Miller seconded said motion, which carried unanimously.

4. Consideration was next given to review and discussion concerning current utility rates, and approval of any adjustments as may be necessary. In that regard, Mr. Mercer reported to the Board as to the reason for this item being the recent ice storm and increased water usage due to broken pipes, as the District's sewer rates are based on a winter average. Mr. Mercer reported that there could be an average taken that would only include December and January, unless some specifically requested to use the month of February. Mr. Mercer advised that the notice would be provided in the next water bills. After discussion, Director Gilbert moved that the Board approve using an average taken that would only include December and January, unless specifically requested to include the base rate for the month of February. Director Robichaux seconded said motion, which carried unanimously.
5. Consideration was next given to review and approval of painting light poles and updating regulatory signage in certain neighborhoods. Mr. Mercer reported to the Board regarding such matter, and advised that Osmose would be working from a map given to them which illustrated by District the poles requiring paint and replacement of regulatory signage. Mr. Mercer noted that the project should start at the end of March or beginning of April. After discussion, the President noted that no formal Board action was required at this time.
6. Consideration was next given to discussion regarding speed on Tanner Parkway, and the taking of any action necessary or appropriate in connection therewith. In that regard, Mr. Mercer discussed with the Board the resident who was concerned due to no lighting on Tanner Parkway and an update on the status of various traffic control matters. After discussion Mr. Mercer noted that he was investigating the purchase of a speed monitoring trailer. The President noted that no formal action was required at this time.
7. Consideration was next given to the status of appointment of directors to the Board of Denton County Development District No 4 ("DCDD No. 4"). In that regard, Mr. Mercer reported that the vacancy on the DCDD No. 4 Board of Directors had been filled by the appointment of Jonathan Diefenbach, a District resident. After discussion, the Board President noted that no formal Board action was required at this time.
8. Consideration was next given to the review and acceptance of Lantana Community Association ("LCA") Report. In that regard, Mr. Norton advised the Board that he would be taking another position within the company and that Mr. Rich Farris would now be the Lantana Community Manager. After discussion, the Board thanked Mr. Norton for all that he had done for Lantana throughout the years. The President noted that no formal Board action was required at this time.
9. The Board next deferred consideration of review and acceptance of Engineering Report, as Mr. Carlson was not participating in the meeting.
10. Consideration was next given to discussion regarding project to develop new pickle ball courts and park complex including review and approval of Huitt-Zollars, Inc. Task Order for preliminary design. In that regard, Director Ferguson reported to the Board that Denton

County Fresh Water Supply District No. 7 (“District No. 7”) did not approve the task order at its meeting earlier today. Director Robichaux noted that she would like to see if the LCA would be interested in participation with the development of the pickleball project prior to approval of the task order for the feasibility study. After discussion, the President noted that no formal Board action was required at this time.

11. Consideration was next given to the Controller’s Report presented by Mr. Harned. In that regard, Mr. Harned presented and reviewed his report with the Board. Director Gilbert requested that strategic plan/capital improvements be added to the next joint meeting agenda. After discussion on the matter, and thorough review of the report(s) and questions in connection therewith, Director Miller moved that the Board approve said Controller’s Report, as presented. Director Ferguson seconded said motion, which carried unanimously.
12. Consideration was next given to the review and acceptance of the tax assessor-collector’s report. In that regard, Mr. Harned presented said report to the Board. He reported that as of January 31, 2021, the collection rate of the District’s 2020 tax levy was at 90.91%. After discussion on the matter, Director Ferguson moved that the Board approve the tax assessor-collector’s report as presented. Director Gilbert seconded said motion, which carried unanimously.
13. Consideration was next given to the approval conference room and media upgrades. In that regard, Mr. Harned presented and reviewed with the Board the proposals for such conference room and media upgrades for the District office and Lantana Event Center and the estimated cost of upgrades is \$4,500 to be split between the District, District No. 7, and the LCA. After discussion on the matter, Director Gilbert moved that the Board approve such conference room and media upgrades, noting that the name was to reflect the Lantana Event Center. Director Miller seconded said motion, which carried with Directors Gilbert, Miller, Robichaux, and VanVickle voting “Aye”, no one voting “No”, and Director Ferguson abstaining from the vote.
14. Upon motion by Director Miller, seconded by Director VanVickle and unanimously carried, the Board next tabled review and approval of proposal for network and computer maintenance, and the taking of any action necessary or appropriate in connection therewith.
15. Consideration was next given to review of a Resolution Adopting Prevailing Wage Rate Scale for Construction Projects. In that regard, Mr. Finke presented to the Board a list of prevailing wage rates for construction projects relative to Denton County and discussed certain legal requirements with respect to payment of prevailing wages on public construction projects. He then presented the attached Resolution Adopting Prevailing Wage Rate Scale for Construction Projects. After discussion of said Resolution, Director Miller moved to adopt the Resolution Adopting Prevailing Wage Rate Scale for Construction Projects. Director VanVickle seconded said motion, which carried unanimously.
16. Consideration was next given to the granting of exemptions from District taxation for 2021. Mr. Finke presented and reviewed with the Board a Resolution Concerning Exemptions From Taxation. Mr. Finke discussed with the Board the various types of exemptions that could be granted by the District. It was noted that District Staff recommended that the District maintain the same exemptions as in the past. After discussion of the matter, Director Miller moved that the Board adopt such Resolution granting the Over 65 & Disabled Exemption in the amount

of \$3,000, but no other exemptions. Director Ferguson seconded said motion, which carried unanimously.

17. Consideration was next given to discussion regarding preparations for Lantana Earth Day 2021, and the taking of any action necessary or appropriate in connection therewith. In that regard, Mr. Mercer reported that Earth Day 2021 was on schedule to be held on May 1, 2021, noting that he had participants such as the Upper Trinity Regional Water District and CoServ, in addition to others lined for Earth Day 2021. He advised that he would continue preparations for same. After discussion, the President noted that no formal Board action was required at this time.
18. Consideration was next given to an update from public safety committee. In that regard, it was noted that the next meeting would be held on March 3, 2021 at 9:00 a.m. After discussion, the President noted that no formal Board action was required at this time.
19. Consideration was next given to review and discuss strategic planning, and the taking of any action necessary or appropriate in connection therewith. After discussion, the President noted that no formal Board action was required at this time.
20. Consideration was next given to review of Annual Disclosure of District Employee Services to Entities other than the District. In that regard, Mr. Mercer presented and reviewed such Disclosure with the Board. It was noted that three District employees currently provide services to entities other than the District. After discussion on the matter, the Board President noted that no formal Board action was required at this time.
21. The Board next deferred consideration of entering closed session, as may be necessary or appropriate, pursuant to Chapter 551, Subchapter D, Texas Government Code, in particular Sections 551.071, 551.072, 551.074, and/or 551.076 Texas Government Code, regarding any of the matters described in the notice, including consultation with District legal counsel as may be applicable.
22. The Board next deferred consideration of establishing future agenda items, as there were none.
23. There being no further business to come before the Board, upon motion duly made by Director Miller and seconded by Director Gilbert, the meeting was adjourned at 8:08 p.m.

Secretary/Assistant Secretary